

# Minutes – Business Committee

---

Meeting Venue:

Presiding Officer's office, 4th floor – Tŷ

Hywel

Meeting date: 4 April 2017

Meeting time: 08.30 – 08.41

## Private

---

### Attendance

| Category             | Names   |
|----------------------|---|
| Committee Members:   | Elin Jones AM (Chair)<br>Rhun ap Iorwerth AM<br>Paul Davies AM<br>Jane Hutt AM<br>David J Rowlands AM   |
| Committee Staff:     | Aled Elwyn Jones (Clerk)  |
| Others in attendance | Ann Jones AM, Deputy Presiding Officer<br>Christopher Warner, Head of Policy and Legislation<br>Committee Service<br>Siân Wilkins, Head of Chamber and Committee Service<br>Helen Carey, Welsh Government |

1 Introductions, apologies and substitutions

2 Minutes of the previous meeting



Cynulliad  
Cenedlaethol  
Cymru

National  
Assembly for  
Wales

The minutes for the meeting were agreed by the Committee for publication.

### **3 Organisation of Business**

#### **3.1 This Week's Business**

##### **Tuesday**

The Minister for Social Services and Public Health will be making a statement on the Social Services and Well-being (Wales) Act – one year on (45 mins).

The Government have tabled a motion to suspend Standing Orders in order to add a 90 minute debate on the Implications for Wales of leaving the European Union on Tuesday. The Llywydd informed Business Managers that any amendments should be tabled by 1pm, to allow time for them to be published and added to the Agenda before the debate starts.

The debate on Tackling Fuel Poverty through the Warm Homes Programme (60 mins) has been withdrawn.

At the start of the meeting, the Llywydd will be paying tribute to Claire Clancy, the Clerk and Chief Executive, who is retiring at the end of the week. Party Leaders will then be called in turn, to speak for up to a minute, followed by Dafydd Elis-Thomas as former Llywydd.

Plenary is unlikely to run past 7.05pm.

##### **Wednesday**

Voting Time will take place before the short debate.

Plenary is unlikely to run past 7.45pm.

#### **3.2 Three Week Timetable of Government Business**

Business Committee noted the 3 Week Timetable of Government Business.

### 3.3 Three Week Timetable of Assembly Business

In anticipation of the Assembly agreeing to the Standing Orders changes this week, Topical Questions have been added to the Three Week Timetable of Assembly Business for 20 minutes each week, from the beginning of next term.

Business Committee determined the organisation of Assembly business and agreed to schedule the following items of business:

#### **Wednesday 17 May 2017 –**

- Debate on a Members' Legislative Proposal (30 mins)
- Time allocated to Plaid Cymru (60 mins)
- Time allocated to the Welsh Conservatives (120 mins)

## **4 Tabling Arrangements**

### 4.1 Principles and Practice for Tabling and Laying Assembly Business

Business Managers considered and agreed a revised version of the Principles and Practice for Tabling and Laying Assembly Business guidance to take into account the introduction of new procedures in recent months, including the most recent change to Emergency and Topical Questions.

Business Managers also agreed for the document to be made publicly available on the Assembly Guidance section of the website and to notify Members of the changes before Easter recess.

### 4.2 Easter 2017 Recess Tabling Arrangements

The Committee agreed the proposed tabling arrangements during the Easter recess period.

## 5 Committees

### 5.1 Letter from CLA re meeting outside of their timetabled slot

Business Managers agreed a request by the Constitutional and Legislative Affairs Committee to meet outside its usual Monday afternoon slot, on the mornings of Monday 8 and 15 May.

## 6 The Assembly Timetable

### 6.1 Recess Dates

Business Managers confirmed recess dates for autumn half term and Christmas recess 2017 and agreed provisional recess dates for spring half term and Easter recess 2018.

| <b>Recess</b>                              | <b>Dates</b>                                 |
|--|--|
| <b>October Half Term 2017<br/>(1 week)</b> | <i>Mon 30 Oct 2017 – Sun 5 Nov 2017</i>      |
| <b>Christmas Recess 2017<br/>(3 weeks)</b> | <i>Mon 18 Dec 2017 – Sun 7 Jan 2018</i>      |
| <b>*Spring Half Term 2018<br/>(1 week)</b> | <i>Mon 19 Feb 2018 – Sun 25 Feb 2018</i>     |
| <b>*Easter Recess 2018<br/>(3 weeks)</b>   | <i>Mon 26 March 2018 – Sun 15 April 2018</i> |